

**FIRST 5 SISKIYOU CHILDREN AND FAMILIES  
COMMISSION MEETING  
Behavioral Health Department  
2060 Campus Dr., Yreka  
Wednesday, June 23, 2010**

Commission Chair Rhoades opened the Meeting at 8:50a.m.

**Commissioners Present:** Chair Rhoades, Vice Chair Noda, Commissioner Perlman and Commissioner Walters

**Commissioners Absent:** Commissioner Armstrong

**Also Present:** Executive Director Karen Pautz and Administrative Services Coordinator Cheryl Sanchez

In the interest of expedience, the agenda was reordered and the program from the HUB Communities Family Resource Center was presented first.

**TEAM PROGRAMS/REPORTS**

1. **FRC Highlight Report – HUB Communities Family Resource Center:** Nancy Duff, Program Coordinator for the Center, introduced Katelyn Christensen, VISTA, Rico Gutierrez, Personal Services Coordinator, Michelle O'Gorman, Executive Director, and a parent volunteer, Nita Davidson with her baby. Nancy stated that the Center has realized \$89,000 of in kind services from its volunteers this year. Nancy's PowerPoint presentation highlighted the activities at the center throughout the year. Michelle O'Gorman presented a Certificate of Appreciation to Katelyn for two years of service as a VISTA.

Commissioner Walters read the Mission Statement.

**Public Information:** None

**ACTION ITEMS**

1. **Budget Report for May 2010:** The Budget Report for April was reviewed. Cheryl Sanchez noted that the revenue is back to normal for this time of the year.  
**Action:** It was moved by Vice Chair Noda and seconded by Commissioner Perlman to approve the budget report for May 2010 as presented. Motion was approved unanimously.
2. **Approval of preliminary budget for fiscal year 2010-2011:** Ed Pautz explained that the Budget Advisory Group had met and discussed the budget plan for 2010-2011. Since that meeting the office was advised that the County Cost Plan had risen significantly and the First 5 Association dues were up for this fiscal year as well. There was some discussion regarding the County Cost Plan and the feasibility of becoming a stand-alone commission. It was noted that this had been discussed in years past and deemed not advisable from a cost and investment standpoint. ED Pautz recommended that the Commission look at new ways of increasing revenue and supporting base funding of the Resource Centers through collaborative partnerships. She also discussed the Matrix proposal. The Commission will receive \$14,000.00 from Cal State Monterey Bay for utilizing their Matrix program. Eight of the Resource Centers have signed on to this effort and their funding will be increased by \$1,000.00 for the next fiscal year. The balance of the funding can be used to reduce the cost of the ED contract with the balance used for other expenses including travel related to the Matrix system. The Food Stamp Outreach program through Chico State will provide

additional revenue to cover salary contracts and Resource Center expenses. ED Pautz said that the spending projection is for no additional funds and the small county augmentation will most likely sunset in a couple of years. The Commission needs to find ways to offset that loss and look for other structures to support it beyond the small county augmentation.

**Action:** It was moved by Commissioner Walters and seconded by Commissioner Perlman to approve the preliminary budget for fiscal year 2010-2011 as amended. Motion was approved unanimously.

3. **Request for Funds – HUB Communities Family Community Resource Center – Fiscal Year 2010-2011:** Michelle O'Gorman, Executive Director, explained that the program will continue the same as last year, but they will be closed to the public on Fridays to accommodate administrative tasks. They will be open at least one evening per week for activities. In answer to Vice Chair Noda's inquiry about the Matrix program, Michelle stated that all eight participating Centers will be on board by July 1, 2010 and have been receiving training since April. The remaining two sites were not ready, primarily due to staffing, and will be joining the others as they are able. It was noted that the proposal did not reflect the Matrix. ED Pautz, answering Vice Chair Noda's request for information on the program, will invite Jerry Endres to present to the Commissioners at an upcoming Commission meeting. She said that other county CPS and Differential response programs use it throughout the state. The biggest problem she sees is that it is extremely time and resource consuming for our limited staffed FRCs but she is enthusiastic that so many of the Resource Centers have agreed to take this on immediately. It will tell the First 5 story at a different level and sets the stage for more case management as funding becomes available. FRCs are presently funded for community strengthening but she hopes that opportunities for case management will open with a solid evaluation system to support those efforts.

**Action:** It was moved by Vice Chair Noda and seconded by Commissioner Perlman to approve funding in the amount of \$39,000.00 to HUB Communities Family Resource Center for fiscal year 2010-2011. Motion was approved unanimously.

3. **Request for Funds – Butte Valley Community Resource Center – Fiscal Year 2010-2011:** Deca GibsonCriss, Interim Director, and Penni Ericson, Board Vice Chair, were present. Deca has completed three months as Interim Director and Mark Alvidrez, who works for Community Services Council, will take over for the next three months on a part-time basis as the site ED and assist with program operation. Penni Ericson stated she has been on the Board since it was formed and has participated in every community event or activity. They have formed a strong collaboration with Butte Valley Montessori. They have recently moved into a new building which, in addition to being larger, has better parking and space for outdoor activities and has brought more people in. The Resource Center was re-formed four years ago and they are looking to sustain their progress. The Board wants to educate its members to be familiar with all facets of the Center's administration and activities. They are collaborating with the clinic for the Community Wellness Fair. Despite the current status of a part time director, ED Pautz recommended that the Commission consider funding for three months at the full amount of \$3,250.00 per month to enable work on building the foundation of the Center and hiring a full-time permanent Director, and return to the Commission at its September meeting to report on their status as a Resource Center and introducing their new Director. They will continue to work in connection with the other Resource Center Directors. There was some discussion on operating hours which won't be finalized until a new Director is on board.

**Action:** It was moved by Commissioner Perlman and seconded by Commissioner Walters to approve funding in the amount of \$39,000.00 to the Butte Valley Community Resource Center for fiscal year 2010-2011 with the caveat that they will only receive three months of funding in the amount of \$3,250.00 per month and must return to the Commission meeting

in September 2010, provide a progress report, introduce their permanent full-time Director to the Commissioners and demonstrate progress towards goals of a fully functioning FRC before the balance of the funding is released. Motion was approved unanimously.

4. **Request for Funds – Tulelake/Newell Family Resource Center – Fiscal year 2010-2011:**

Director Sara Thomas was present. She said the parenting classes have been very successful in Tulelake. The center has hired a local FORD Scholarship UCLA Graduate as the centers program coordinator.. Their collaborations have grown over the year with all community agencies. The Center will be closing for direct services on Fridays to accommodate administrative work. They are in the process of applying for MHSa funding which will be added to the budget. Sara was recognized for a job well done.

**Action:** It was moved by Commissioner Walters and seconded by Vice Chair Noda to approve funding in the amount of \$39,000.00 for the Tulelake/Newell Family Resource Center for fiscal year 2010-2011. Motion was unanimously approved.

5. **Request for Funds – Red Scarf Society – matching grant for children's concert - \$500:**

ED Pautz explained that in July 2009, following approval of the Commissioners, she wrote a letter to the Red Scarf Society supporting their request for matching funds if they were successful in obtaining a grant to provide a children's concert at the Siskiyou Golden Fair in 2010. They received their grant and are requesting \$500.00 in matching funds from the Commission for the concert to be held on Kids' Day – Thursday – at the fair.

**Action:** It was moved by Commissioner Walters and seconded by Commissioner Perlman to approve funding in the amount of \$500.00 as matching funds for the Red Scarf Society's children's concert at the Siskiyou Golden Fair in August 2010. Motion was unanimously approved.

6. **Discussion and possible action on renewal of Executive Director Contract with Shasta**

**Training:** ED Pautz explained that the Budget/Personnel Advisory Group had met and agreed that the contract amount should remain the same as past two years. Slight changes to the Scope of Work include the addition of the Matrix Project. Her personal recommendation is to increase/diversify funding of all projects (including oral health and nutrition projects) if First 5 funds are reduced.

**Action:** It was moved by Vice Chair Noda and seconded by Commissioner Perlman to approve the Executive Director's contract with Shasta Training and Consulting in the amount of \$76,400.00 for fiscal year 2010-2011. Motion was unanimously approved.

7. **Discussion and possible action on renewal of Administrative Services Coordinator contract with Shasta Training:**

As with the ED contract the amount will remain the same as last year based at 1,560 hours of time and working with the Resource Centers in support of the Network, attending meeting and recording minutes

**Action:** It was moved by Commissioner Walters and seconded by Commissioner Perlman to approve the Administrative Services Coordinator's contract with Shasta Training and Consulting in the amount of \$39,000.00 for fiscal year 2010-2011. Motion was approved unanimously.

Vice Chair Noda voiced his appreciation for the services of the ED and Coordinator.

**MINUTES APPROVAL:**

1. **Approval of minutes for the May 26, 2010 Commission Meeting:** The minutes were reviewed and no corrections were noted.

**Action:** It was moved by Commissioner Walters and seconded by Commissioner Perlman to approve the minutes of the May 26, 2010 Public Hearing and Commission meeting as presented. Motion was approved unanimously.

**EXECUTIVE DIRECTOR REPORT:** A report covering the period from May through June was previously distributed to the Commissioners.

- ED Pautz stated that the Dental Task Force and Klamath Health Services have discussed a partnership with First 5 to bring a dental van to our county. The van includes a Pedodontist and staff to serve communities throughout Siskiyou County. The majority of funds will come from DentiCal and Healthy Families billings. More information will be provided in the future.
- ED Pautz participated in a conference call regarding CARES. There is nothing solid yet about RFP timelines but it may be a short turnaround time once the RFP is announced.
- The Butte Valley Community Resource needs the Commission's focus and support as they go through transition. ED Pautz will work closely with the board during the transition.
- The Clerk's office has received two applications for the Commission vacancy. ED Pautz recommended Ingelore Weinberg as a potential candidate. The other applicant, Joyce Tichota, does not satisfy the requirements of the position. Commissioner Walters suggested asking the Clerk's office to hold off for another month and see if there are additional applicants or recommendations.
- ED Pautz spoke briefly on her Climb Against the Odds experience. She was able to exceed her goal and raised over \$16,000 in contributions to the Breast Cancer Fund. All funds stay in Siskiyou County. They were unable to complete the climb due to inclement and worsening weather. She will be climbing again in July to place the prayer flags. ED Pautz indicated through the climb First 5 received recognition by community members who in the past did not know much about First 5 and its efforts. She looks forward to future partnerships with the BCF on the "Safe Toys" campaign and other BCF priorities that complement First 5 efforts.

**CONSENT AGENDA** – No items this month.

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**COMMISSIONER' REPORTS:** None

**Adjourn:** Meeting was adjourned at 11:15 a.m.

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Rick Rhoades, Commission Chair

Attest: \_\_\_\_\_  
Cheryl E. Sanchez, Recording Secretary