

**FIRST 5 SISKIYOU CHILDREN AND FAMILIES
COMMISSION MEETING
Behavioral Health Department, Red Oak Room
2060 Campus Dr., Yreka, CA
Wednesday, July 22, 2009**

Commission Chair Rhoades opened the meeting at 8:35 a.m.

Commissioners Present: , Chair Rhoades, Vice Chair Noda, Commissioner Armstrong, Commissioner Perlman, Commissioner Walters, Commissioner Hunner and Commissioner Roselli

Commissioners Absent: None

Also Present: Executive Director Karen Pautz and Administrative Services Coordinator Cheryl Sanchez

The Mission Statement was read by Vice Chair Noda.

Public Information: None

MINUTES APPROVAL:

1. **Approval of minutes for the June 24, 2009 Meeting:** The minutes were reviewed and no corrections were noted.

Action: It was moved by Commissioner Hunner and seconded by Commissioner Perlman to approve the minutes of the June 24, 2009 Commission meeting as presented. Motion was approved unanimously.

EXECUTIVE DIRECTOR REPORT: A written report was previously distributed to the Commissioners;

- ED Pautz explained that the keychains included in the meeting packets were gifts from the Resource Centers as a token of their appreciation for the Commissioners' collaboration and partnership with the FRCs.
- An invoice in the amount of \$5,656.00 was received from the First 5 California Association Foundation covering Siskiyou County's share of the administrative expenses of the AmeriCorps contract not covered by the State's grant. It was unanticipated and not part of First 5 Siskiyou's contract and ED Pautz was hopeful the Commission would not have to pay. The Association has now requested payment and after discussion with the Chair and Vice Chair it looks like the invoice should be honored due to an amendment to First 5's existing contract that includes sharing administrative costs on the AmeriCorps program. The cost is higher because of the number of AmeriCorps per capita in our county.
- ED Pautz notified the State Commission that our Commission decided not to approve the MRMIB contract for last year and learned that for this coming year many other small counties decided not to provide funding towards the Healthy Families health insurance as it is deemed to be a temporary fix and not a sustainable system.
- The year-end reports from the FRC/CRCs are starting to come in. Unless the Commissioners request differently, ED Pautz will review and summarize the reports and provide that information to the Commissioners. The Remi Vista report was the first to be submitted, however there were some changes to be made, primarily the number of 0-5 year olds served. They had included numbers from all providers and not just the First 5 funded recipients.
- ED Pautz attended the 9th annual Children's Fair in Happy Camp – it was a great success.

- There are now 10 fully enrolled VISTA volunteers on board. As soon as they have completed their training, an article will be placed in the local newspapers.
- This year the Mt. Shasta CRC will not qualify for the SCNAC grant. It is the only community that does not qualify under the federal poverty guidelines due to some changes in the Chico State funding.
- ED Pautz attended and participated in the First 5 Association and State meetings July 14-15. There was a great push for county commissions to be involved in the Healthy Family reimbursements. There is discussion that the State First 5 will make a considerable investment to help fund health insurance for California's youngest children. There has been discussions by EDs about the sustainability of this model. She will report back to the Commission on any new developments.
- There were many recommendations for county commissions to help fill in the gaps from the funding shortfalls from the State. Our County is doing the best it can to support safety nets in the communities. ED Pautz has discussed with Michael Noda using First 5 money to match federal funds in our area.
- In the past the Mt. Shasta CRC has used AmeriCorps to offer services for 0-5 year olds in the community. These have typically been half-time A/C and their budget does not support a full-time A/C. They plan to contract with an elementary school teacher to facilitate story times and 0-5 activities related to child development. ED Pautz believes this pilot program might possibly be used in other communities. The individual under consideration has ideas for growing a child development program and will be titled a First 5 Services Coordinator.

ACTION ITEMS

1. **Budget Report for June 2009:** The budget report was reviewed by the Commissioners. Cheryl Sanchez stated the final year-end budget will not be available until the County closes its books – typically mid-August. A final report will be presented to the Commissioners.

Action: It was moved by Commissioner Roselli and seconded by Commissioner Armstrong to approve the budget report for June 2009 as presented. Motion was approved unanimously.
2. **Approval of revised Budget for 2009-2010:** In response to questions regarding the revised budget, ED Pautz explained that moving the office to Mt. Shasta provided cost savings to some extent and eliminated some budget categories. The Auditor's office made changes to the County Cost Plan category in our budget without notifying the Commission. Chair Rhoades questioned the absence of a budget for insurance. Cheryl explained that the FRC/CRCs no longer require First 5's assistance with coverage, First 5's liability is covered by the County of Siskiyou and the only remaining coverage is the Crime & Bond policy which is paid until 2011. Following discussion regarding the budget in general, it was requested that the new budget structure and additional amount for the Cost Plan be approved so that the final budget can be sent to the Auditor.

Action: It was moved by Commissioner Hunner and seconded by Commissioner Armstrong to approve the revised Budget for fiscal year 2009-2010. Motion was approved unanimously.
3. **Discussion and possible action on approval of additional administrative cost for First 5 AmeriCorps/08-09:** This topic was included in the ED's discussion earlier and the invoice in the amount of \$5,656.00 was presented for the approval of the Commissioners.

Action: It was moved by Commissioner Roselli and seconded by Commissioner Walters to approve payment in the amount of \$5,656.00 to the First 5 California Foundation to cover

First 5 Siskiyou's share of the administrative costs for the AmeriCorps program for 08-09. Motion was approved unanimously.

4. **Discussion and possible action on moving the Weed CRC to a new location:** Although First 5 Siskiyou does not have authority to determine the location of the Resource Center, this matter was brought before the Commission to allay any perception of conflict of interest as the Executive Director is also the owner of the proposed site. Joyce and John Oliver, the owners of the Weed Mercantile building have proposed to the Weed CRC board to house the Weed Community Resource Center in their building at no cost to the Resource Center other than utilities. The space is large and will accommodate the Resource Center, allow it to grow and have privacy for programs that require confidentiality. The utilities are estimated to average \$500 a month. The Commissioners recalled some past experiences with using First 5 funds for remodeling and improvements and would want to make sure that it was clearly understood that First 5 does not fund those activities. Commissioner Noda voiced his opinion that this move did not require action by the Commission.

Action: It was moved by Commissioner Hunner and seconded by Commissioner Armstrong to agree to the relocation of the Weed CRC to the Mercantile Building with the caveat that no First 5 funds would be spent on space rental or improvements to the building. Motion was passed with Commissioner Noda voting no.

5. **Approval of Letter of Support for Red Scarf Society:** ED Pautz explained that she shared with the Commissioners last month the potential of a partnership with the Red Scarf Society for a grant they were applying for. RSS had a short timeframe for submitting its grant application and needed an official approval of collaboration between the FRCs, First 5 and RSS to offer families theatre performances at the County Fair next year pending grant approval. Depending on funding, they also hope to have something similar to the Mt. Shasta Theatre Group to bring theatre into the communities. The letter was previously discussed with the Chair and Vice Chair and submitted to accommodate RSS' schedule. A copy of the letter was presented to the full Commission for final approval.

Action: It was moved by Commissioner Armstrong and seconded by Commissioner Hunner to approve the Letter of Support for the Red Scarf Society as presented. Motion was approved unanimously.

TEAM/PROGRAM REPORTS

1. **FRC Highlight Report – Happy Camp FRC:** Karen Derry presented a PowerPoint highlighting the Center's activities during the past year. She spoke briefly about her success with volunteers and help she receives through the Court system. She introduced her VISTA volunteer to the Commissioners and credited him with the Center's new website – happycampfrc.wordpress.com.

Adjourn: Meeting was adjourned at 10:10 a.m.

Rick Rhoades, Commission Chair

Attest: _____
Cheryl E. Sanchez, Recording Secretary